

Intent to Graduate Form

University of Vermont School of Business Administration

Deadline for Completion – Summer: June 1; **Fall:** October 1; **Spring:** February 1

Student ID#: _____

Date of Graduation: Summer/Fall/Spring _____
(Circle Semester) Year

(All students who graduate in summer or fall are invited to participate in the commencement ceremony the following May; diplomas are only printed once a year in May. If you elect not to participate in the commencement ceremony, your diploma will be mailed in June to the permanent address indicated below.)

DIPLOMA NAME

Print your full name, as you would like it to appear on your diploma. For example, do you want a middle name or middle initial? Use UPPER & lower case:

First Middle Last

Phonetic Pronunciation for Ceremony

Example: Phoebe Langley – ‘Fee-bee Lang-lee’

First Middle Last

List your hometown and state that you would like to appear in the commencement program and printed on your diploma:

Hometown State Country (if other than U.S.)

Complete Permanent Address: _____

Permanent or Cell Phone: _____

Preferred E-mail Address: _____

CONCENTRATION AND MINOR

Note: Your concentration is not listed on your diploma

Concentration(s) _____

Minor's (if applicable)

List the 4 courses which satisfy your concentration requirements:

Courses	Courses
_____	_____
_____	_____
_____	_____
_____	_____

The signature of a School of Business faculty member is required for any courses that do not match the prescribed concentration sequences.

(Faculty Signature -- if necessary)

Both sides of this form MUST be completed and returned to the School of Business Student Services Office, 101 Kalkin Hall. Questions can be directed to studentservices@bsad.uvm.edu or (802) 656-4015.